

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY**

**M E M O R A N D U M**

TO: Members of the Operations Committee  
(MaryRose Malley – Chairperson, Cristy Mangano and Albert Miller  
Citizen Members: Matthew Clarke, Mathew Giachetti and Stefania Kohler)

FROM: Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

DATE: May 18, 2020

RE: **OPERATIONS COMMITTEE MEETING**

The Operations Committee of the Howell Township Board of Education will be holding an electronic meeting on Wednesday, May 20, 2020 at 3:00 p.m.

AGENDA:

1. Ongoing COVID procedures
2. Update School Lunch distribution
3. Overview of “End of year Procedures”
4. Summer cleaning plans
5. Transportation route update
6. Optional Planning
7. ESIP update
8. Any other items that may arise

**FORMAL ACTION WILL NOT BE TAKEN.**

*Ronald Sanasac*

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RONALD SANASAC

RS/tg

c: Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
POSTED: Administration Building, All Schools and District Website